

# Caspar Community Board Meeting

December 15, 2023

## Board Members:

*Present:* Ariana Bayer, Annie Lee, Rochelle Elkan, Bob Frey (zoom), Dalen Anderson, Suzanne Jennings, Paul Schulman

*Absent:* Paul Reiber, Judy Tarbell, Glenn Rude      *Quorum present? yes*

*Others Present:* Sienna Potts, Nick Gueli, MaryKay Champagne, Candy Cole, Michael StJohn

- I. Meeting was called to order at 9:32am by President Ariana Bayer
- II. Minutes: December 1, 2023 minutes were approved.
- III. Changes to the Agenda: none
- IV. Community comments and input: MaryKay and Candy from English Country Dance reported that they want some changes to their contract. Nick will change the contract to their satisfaction.  
Michael proposed a letter of understanding and agreement between Jughandle Creek Farm and Nature Center, Caspar Community Board of Directors; and a Caspar Gorse Control Project Committee. The Board and Michael reviewed the agreement: it needs some refinement and Michael will rewrite it.
- V. Correspondence: Sienna reported that the End of the Year appeal letters were sent out by post office and [the letter](#) was included in the latest email newsletter.
- VI. Committee and Staff Reports
  - A. Office Manager: Sienna reported that she is working on financial and event reports.
  - B. Finance/Treasurer: Bob reported that all is well with our finances. A meeting will be set up by email.
  - C. Staff Support Committee: The committee suggested year-end bonuses for Sienna, Nick and Mike Fadeff. Dalen moved to give cash bonuses to the employees by the end of this year; Bob seconded. Approved unanimously.
  - D. Caspar Community Events & Fundraising:  
Dalen reported that the Game/Open Mic Night was successful and several people volunteered. Josh MacDonald agreed to be the Caspar Bar coordinator, and Philly Binder the volunteer coordinator, for this event that will continue monthly through April 2024, assuming continuing support. Makers and Bakers was also successful. Next Event Meeting will be Tuesday, December 26, 2023 at 4pm, to discuss dates for next year and the NYE Party.
- VII. Caspar Community Center
  - A. Rental Manager & Committee: Nick reported that he is working on contracts. With David Alden he is setting up a better sound system. Nick also contracted with Edgar Barrerra to do landscaping on the property about six times a year.
  - B. Facilities: nothing to report
  - C. Caspar Community Garden: Next meeting is February 3, 2024
  - D. Communications: Ariana is in communication with Michelle Noe who wants to coordinate social media, including posters, posting events, and work on the website.
- VIII. Caspar Community Planning
  - A. Community Meetings: December 17, 2023 at 4pm. Sea Level Rise and Local Coastal Plan at the Community Center
  - B. Patio Planning: email from Todd Newberger, architect, explaining that rammed earth can be three times as expensive as cement or block. Paul S. is going to coordinate with Paul R. on the next steps in working with the Mendocino Office of Planning and Building.
  - C. Emergency Preparation: no report
  - D. Gorse Project: See above in community input.
- IX. Meeting adjourned at 11:06 am

Meeting Minutes respectfully submitted by Rochelle Elkan